



Waukegan Police Department Vacation House-Check Request

Please Read: This service is for **HOMES** only, not **APARTMENTS** and is for a maximum of **30 DAYS**. This service is **NOT FOR HOMES THAT ARE FOR SALE OR FORECLOSED UPON.** To cancel the house check upon your return, you must contact the Waukegan Police Department **IMMEDIATELY** at (847) 599-2608 – no matter what time you return home.

Safety Tips: Also have your neighbors or relatives watch your home, including bringing in deliveries or advertising flyers left on your property. Please cancel mail and newspaper deliveries for the duration of your absence. Use timers on you lights and, if possible, have neighbors or relatives open and close drapes or blinds.

Please complete the form below to arrange for the Waukegan Police Department's House-Check Program while you are away.

Name: _____ Address: _____

Phone Number: _____ Alternate Phone: _____

Date Leaving Home: _____ Date Returning: _____

Lights on Timer? _____ TV/Radio on Timer? _____ Deliveries Cancelled? _____

Person to Contact in Case of Emergency (Local Area): _____

Home Phone: _____ Alternate Phone: _____

Do they have keys to your home? _____

Does anyone else have permission to be in your home? _____ (If yes, write their name and phone number below)

Can owner be reached in an emergency? _____ How? _____

Check the box if you want more information on the Waukegan Police Department's Neighborhood Watch Program?

Homeowner's Signature: _____ Date: _____

**** OFFICIAL USE ONLY ****

Officer Receiving Information: _____ Date: _____

Dispatcher Receiving Cancellation: _____ Date: _____