



Video Game License Checklist

1. Is online application complete
2. Licenses are required for each terminal
 - a. Maximum of six (6) terminals are allowed
 - b. \$1000 annual fee per terminal
 - c. Must be prominently displayed next to each terminal
3. Terminal Operator State of Illinois license required
 - a. Annual fee of \$1000
 - b. Date of Renewal:
4. Is building housing the gaming terminal:
 - a. Minimum 1000' from organization licensee under Illinois Horse Racing Act
 - b. Minimum 1000' from home dock of a riverboat
 - c. Minimum 100' from either a school or place of worship
5. Maximum # of gaming licenses (terminals) allowed in the City of Waukegan is 366
 - a. No more than 61 total establishments (businesses/buildings)
 - b. List is maintained by the Collector's Office
6. Terminal licenses terminate (expire) at 1159pm on the 30th day of April following issuance
7. License denial
 - a. Video gaming license may be denied if any required information is omitted, false, or if the applicant does not meet the licensing requirements
 - b. If license is denied the clerk shall send a letter to the applicant stating the reason for the denial
 - c. Has license for establishment been revoked?
 1. Overdue taxes, fees or bills due to the City?