



It is your responsibility to maintain all your information current with the City of Waukegan and comply with all ordinance requirements.

Information pertaining to business licenses can be found within Chapter 14: Licenses and Miscellaneous Business Regulations under the Code of Ordinances for the City of Waukegan. This information can be accessed online via our website: www.waukeganil.gov.

APPLICATION FEES

LICENSE APPLICATION FEE (*Non-Refundable*).....\$25.00

RENTAL UNIT AND INSPECTION FEES

1 – 49 UNITS (*Maximum \$500*)\$37.50 per UNIT

50 UNITS AND ABOVE\$525.00

UNIT INSPECTION FEE\$30.00 per UNIT

ADDITIONAL FEES (*WHEN APPLICABLE*)

RE-INSPECTION FEE.....\$75.00 per UNIT

RE-SCHEDULE FEE (*Less than 48 hour notice*)\$75.00 per UNIT

NO SHOW FEE\$100.00

SUSPENSION FEE\$200.00

REVOCATION FEE (*Must also pay License Renewal*)\$200.00

INSUFFICIENT FUNDS FEE (*Returned Check*)\$35.00