

Meetings

Commission meetings are held on the third Thursday in odd-numbered months at 6:30 PM in the City Hall Council Chambers, 100 N. Martin L. King, Jr. Avenue.

Agendas are posted at City Hall and online on the Tuesday before each meeting.

Meetings are sometimes cancelled or re-scheduled. In addition, special meetings are sometimes scheduled to address key issues. To be sure, call the Department of Planning & Zoning at (847) 625-6878.

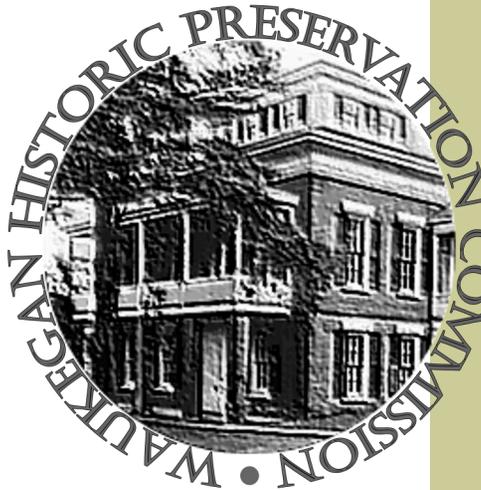
Public Comments at Meetings

Public comment is welcome on specific agenda items at each meeting. The Chairman will call on you at the appropriate time during the meeting.

If you would like to address the Commission on a matter that is *not* on a particular agenda, make your request, in writing, no later than seven business days before the meeting (keep in mind your request may not be granted - call to check). Submit your request to the address located to the right.

Who to Contact

The Historic Preservation Commission is staffed by the Waukegan Planning & Zoning Department. Call Steve Sabourin at (847) 782-2357 or e-mail him at steve.sabourin@waukeganil.gov with questions. You can visit the Historic Preservation Commission's website at www.waukeganil.gov and search for Planning & Zoning under "Departments."



Additional Information

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City of
Waukegan

A Citizen's Guide to the

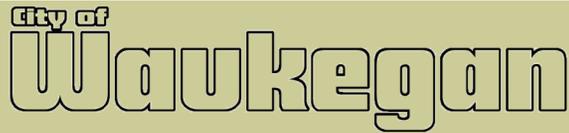
Waukegan Historic Preservation Commission



City of Waukegan

City of Waukegan

Planning & Zoning Department



Introduction

A building that has architectural or historic significance may be designated as a Waukegan landmark, a classification created under the Waukegan Historic Preservation Ordinance, passed in December of 2001. Owners of historic landmark structures may obtain professional advice and tax incentives, which enable them to protect the historic integrity of their buildings, while fostering continued, contemporary usage.

Historic Preservation Commission

The Historic Preservation Commission is a volunteer advisory body that is charged with preserving the City's historic buildings and areas by "landmarking" them, which protects them from demolition and ensures that any alterations are sensitive to their historical character. The Historic Preservation Commission is a "recommending body;" where final landmarking decisions are made by the City Council.

The Commission is made up of seven Waukegan residents appointed by the Mayor. Many of those members have expertise in building, design and preservation matters.

Did you know:

- Anyone can nominate a *property* for

landmark status. *Districts* must be nominated by their property owners and 51 percent of its property owners of record must agree.

- In either case, they must meet at least one of seven (7) criteria, including whether or not the building or area has architectural significance or can be identified with someone who made a significant contribution to the community.
- Documentation is key. Lincoln may have slept in the bedroom, but you'll need hard evidence to prove it.

Designation recognizes that the property is significant to Waukegan and that its historic character and architectural merit should be maintained and preserved for current and future generations.

Once property is designated as a landmark, the owner must follow the City's architectural review guidelines when making changes to the exterior of the landmark. The Commission strongly encourages the types of changes that will keep a building functional, while retaining its important physical character. Therefore, any significant exterior alterations to a landmarked building will require a Certificate of Appropriateness (COA) from the Historic Preservation Commission. The certificate ensures that alterations are compatible with the historic and architectural character that qualified the



Why Should I Consider Landmarking?

- To protect your property from future demolition.
- To protect the historic and/or architectural character that makes it so unique by preventing destructive, damaging or arbitrary changes by future owners.
- To make your property eligible for property tax relief and other incentives.
- Free technical assistance and architectural advice from preservation specialists.
- To maintain Waukegan's quality of life and increase the awareness of historic preservation within the community.

Certified Local Government Program

The Certified Local Government Program is a preservation partnership between local, state and national governments focused on promoting historic preservation at the grass roots level. The program is jointly administered by the National Park Service (NPS) and the Illinois Historic Preservation Agency (IHPA).

Because the Illinois Preservation Commission has given Waukegan Certified Local Government (CLG) status, owners of landmarked buildings or in landmarked districts may be eligible for certain grants and/or tax relief available through the Illinois Historic Preservation Agency and the Lake County Assessor's Office to help offset rehabilitation costs.